Old Crash Cart Maintenance Process

1. Crash cart on the unit is checked daily by RN for readiness

2. Code is called

3. Code cart is taken to patient’s room

4. MD determines which medications & supplies are to be used

5. RN withdraws medications & supplies from crash cart as they’re needed

6. Code is ended

7. RN completes med usage sheet & secures medications with metal lock

8. RN calls Central Supply


10. Used crash cart is sanitized & supplies are restocked

11. Central Supply calls Pharmacy

12. Pharmacy Technician unlocks metal lock & exchanges medication trays

13. Pharmacy Technician locks crash cart with red numbered locks

14. Central Supply Technician logs crash cart on log form

15. Crash cart is ready to use

New Crash Cart Maintenance Process

1. Crash cart on the unit is checked daily by RN for readiness

2. Code is called

3. Code cart is taken to patient’s room

4. MD determines which medications & supplies are to be used

5. RN withdraws medications & supplies from crash cart as they’re needed

6. Code is ended

7. RN completes med usage sheet & secures medications with metal lock

8. RN calls Pharmacy for exchange

9. Pharmacy Technician exchanges crash carts

10. Pharmacy Technician takes crash cart to Sterile Processing where it is sanitized

11. Pharmacy Technician then drops crash cart off to materials management for supplies to be replaced

12. Materials Management delivers crash cart to Pharmacy

13. Pharmacy Technician unlocks metal lock & exchanges medication trays

14. Materials Management delivers crash cart to Pharmacy

15. Pharmacy Technician locks crash cart with red numbered locks & logs cart on log form

16. RPh double checks medications and supplies

17. RPh locks crash cart with plastic red numbered locks & logs cart on log form

18. Crash cart is ready to use

Revised part of process